

## **Terms of References (ToR) for Carrying out the Baseline Study on “Prevention, gender-based violence, developing and/or effectuating early local warning mechanisms, and provisioning victim support services in Kosovo”**

### **Kosovar Gender Studies Center**

The Kosovar Gender Studies Center was founded in 2003 and has since become a leader in conducting research on gender issues and developing gender studies in Kosovo. The center’s research publications have been applauded by other non-governmental organizations, government representatives and professors from the University of Prishtina. Based on the value system set forth in the sections above, Kosovar Gender Studies Center seeks a society which is based on individual and group rights where gender equality and mainstreaming is included all spheres of life, under strict implementation of laws, and a society where women would be able to achieve self-realization and personal and professional development. The mission of Kosovar Gender Studies Center (KGSC) is to integrate gender-sensitive analysis, programs, and policies in all sectors of Kosovar society. This is aimed by increasing gender awareness and a focus on gender issues, developing gender studies and ensuring the inclusion of gender-sensitive policies through research, policy development, advocacy and lobbying.

### **Context and objective of the study**

The purpose of this study is to understand how stakeholders in Kosovo view gender-based violence (GBV) and gender. The study will evaluate the level of awareness, comprehension, and attitudes towards GBV and gender among those responsible for preventing it. It will also identify any obstacles or opportunities that could affect the effectiveness of GBV prevention efforts.

Additionally, the objective of the study is to understand the situation of the target group and gather accurate data that helps create an informed society which recognizes that violence and discrimination against women are violations of human rights. The study concentrates on public institutions at both the local and central levels, including legislative and executive branches, the judiciary, law enforcement, and independent public agencies and their boards. This should be implemented in the municipalities of Prishtina, Prizren, Gjilan, Kamënica, Mitrovica, and Gjakova.

This study will serve as a foundation for Solidar Suisse and KGSC to contribute towards preventing gender-based violence in Kosovo. The aim is to develop or implement early warning mechanisms and provide support services for victims. As such, the expert/company/NGO is expected to provide practical recommendations that promote the idea that violence against women is a violation of human rights and encourage citizens to take action against it.

### **Scope of work of the expert/company/NGO**

Scope of work: The following are the major tasks that the researchers/company will undertake in conducting the baseline study:

- Conduct a literature review of existing studies and reports on GBV and gender in Kosovo.
- Develop a questionnaire to gather data from stakeholders who are engaged or responsible for the prevention of GBV. The questionnaire will be designed to assess attitudes towards GBV and gender, as well as perceptions of the factors that contribute to GBV. Administer the questionnaire to a representative sample of stakeholders, including policymakers, law enforcement agencies, civil society organizations, and other relevant stakeholders.
- Analyze the collected data using appropriate analytical tools and techniques to identify key findings and draw conclusions.
- Prepare a detailed analysis report of municipal coordination mechanisms for protection of domestic violence (including police, prosecution, judges, social workers, and municipal officers representing health and education sectors) and the cooperation of the stakeholders involved. This includes identifying best practices as well as major unresolved challenges and corresponding suggestions for improvement of the cooperation between the different stakeholders to improve protection of GBV mechanisms. Furthermore, the report shall include the level of awareness and understanding of GBV

and gender, attitudes towards GBV and gender, and factors that hinder or facilitate effective prevention of GBV. The report should be presented in a way that is accessible to all stakeholders

- Present the findings of the research to relevant stakeholders through a workshop and other dissemination activities.
- Provide technical assistance and support to stakeholders in the implementation of recommendations based on the findings of the research.
- Preparing a baseline study report.
- Organize a workshop to present the study's results with KGSC and Solidar Suisse.

### Deliverables:

- A literature review report.
- A questionnaire for data collection.
- A detailed analysis of municipal mechanisms and the cooperation of the stakeholders involved.
- A data analysis report.
- A comprehensive research report, including key findings and recommendations.
- A presentation of the research findings to relevant stakeholders.
- Technical assistance and support in the implementation of recommendations based on the findings of the research.
- An inception report (7 pages max) describing the methodology, data collection tools, and detailed work plan.
- A final report (20 pages max) with the background of the study, the methodology, the findings and the recommendations to improve cooperation between the different stakeholders of the municipal mechanism to improve protection of GBV victims.
- Describe major unresolved challenges and corresponding suggestions for improvement.
- Deliver a final baseline report.
- Create a PowerPoint presentation of the main findings of the report for the workshop.

**Timeline: The duration of the research is expected to be 3 months or 90 days. Tentative starting date is April 3, 2023. All final deliverables shall be submitted within this period.**

### Qualifications, experience and skills

- A minimum of 6 years of experience in the field of gender-based violence, gender, and social research.
- Knowledge of the political, social, and economic context of Kosovo.
- Experience in conducting similar studies and evaluations.
- Strong analytical and report writing skills.
- Fluency in English and the official language(s).
- Proven experience in conducting research with a wide range of stakeholders and target groups
- Expertise in participative data collection techniques
- Experience or background in prevention, gender-based violence, developing and/or effectuating early local warning mechanisms, and provisioning victim support services
- University degree in a relevant field (social sciences, international development, education)

### Application process

Interested applicants /companies/NGOs should submit:

- A technical proposal outlining the methodology, approach, and timeline for conducting the research.
- CVs of the researchers who will be involved in the research and/or copy of business registration certificate, fiscal number.
- At least two references of similar work in the past.

The deadline for submission of bids is **March 26, 2023**, and the offer must be sent in PDF format via email to: [gksgj\\_kgsc@yahoo.com](mailto:gksgj_kgsc@yahoo.com).

Any bid submitted after the deadline specified above or does not follow the instructions mentioned will not be considered.