**TERMS OF REFERENCES**

**for**

**FACILITATOR FOR THE ORGANIZATION OF WORKSHOP ON ADVOCACY WORK FOR CHILDREN**

**Duration of Assignment:**Approximately 5 working days over the period of 2 weeks (preferred start date December 2022)

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| --- | --- |
| **Organization** | *Kosovar Gender Studies Center (KGSC)*  |
| **Objective** | Identify main issues related to child rights that are also interlinked with gender equality |

1. **PROJECT**
2. **Information about the organization**

The mission of the Kosovar Gender Studies Center (KGSC) is to integrate gender-sensitive analysis, programs, and policies in all sectors of Kosovar society by increasing gender awareness and a focus on gender issues, developing gender studies and ensuring the inclusion of gender-sensitive policies through research, policy development, advocacy and lobbying.

Kosovar Center for Gender Studies is the leading gender-focused organization in Kosovo and the region. In almost 20 years of its existence, it has contributed to gender mainstreaming and achievement of gender equality in all spheres of life. The organization operates in strict compliance with its vision, mission and objectives which are clearly defined in the strategic plan. The centre’s strategic priorities are to:

**1. To draft and ensure the inclusion of gender sensitive policies in all sectors of life;**

**2. To increase awareness, knowledge, and understanding of gender issues in Kosova;**

**3. To further develop gender studies in Kosova;**

1. **Information about the project**

The primary goal of the project “Engaging Children as Active citizens in Promoting Child Rights and Gender Perspective” is to address child rights from a gender perspective as well as strengthen capacities and widening of expertise of the organizations involved in the project so that they take up to their watchdog and advocacy roles in the advancement of child rights in Kosovo. The outcomes of project are as following:

• Increasing quality in the work, activities and practices of organisations involved in the project, opening up to new actors, not naturally included within one sector;

• Building capacity of organisations to work transnationally and across sectors;

• Addressing common needs and priorities in the fields of child rights;

• Enabling transformation and change (at individual, organisational or sectoral level), leading to improvements and new approaches, in proportion to the context of each organisation.

1. **Objective of the task**

The objective of the task is to conduct a focus group with stakeholders that advocate for child rights and identify main issues related to child rights that are also interlinked with gender equality. To obtain quality data, a manageable number of stakeholders are going to participate. The focus group will guide us for future interventions. It will help us to develop action plan to elaborate on the findings of the focus group as well as will uncover gaps in the legal framework implementation with respect to children, and establish priorities for action on children’s rights.

*It should be emphasized in the introduction of participatory focus group that different opinions are encouraged and the facilitator's role is to lead the discussion and ensure that the outcome reflects reality in the best way. Discussion and scoring on each of the criteria allow the organization to determine gaps and make recommendations for building the required capacity*.

1. **Key Deliverables**
2. Develop a comprehensive focus group agenda (including additional references, technical explanations, further reading suggestions, sources and written guidance.
3. Facilitate one (1) focus group.

**7. Qualification of the candidate**

* Experience of at least 5 (five) years working in the field of human rights or women’s rights (Experience in working in the field of child rights would be an asset);
* Sound knowledge of international standards on child rights, human rights, women’s rights and related international instruments such as CEDAW, CRC, etc.
* Strong organizational skills, with ability to prioritize, deal with frequent and unexpected changes, and work within tight timeframes;
* Strong oral and written communication skills; ability to present and facilitate sessions and content in plain language;
* Highest personal integrity and ethical standards, with demonstrated ability to handle confidential matters in a discreet and respectful manner;
* Degree in law, political science, public policies, economics, sociology or other fields of social sciences;
* Fluency in Albanian and English language is a must both in written and oraly;
1. **Timeframe**

The contract of the assignment should be for approximately **8 working days** within the timeframe of 1 month, preferably throughout the period starting from the 1st of December 2022.

*Tentative timeframe for duties and responsibilities:*

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| **Task:** | **Working days:** |
| Preparation and Designing of the focus group (including presentations and other materials if necessary)  | 1 day |
| Facilitate one (1) focus group | 1 days |

1. **APPLICATION PROCEDURE**

Applications should be submitted by including the documents listed below:

* CV
* Motivation letter
* One (1) reference
* The document proving that the applicant is not under investigation
* Other documents proving experience (optional)

Applications should be sent to the email address qksgj\_kgsc@yahoo.com by writing in the subject of the email Application for Facilitator\_Name Surname by 05.12.2022 at 17:00 hrs.